



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

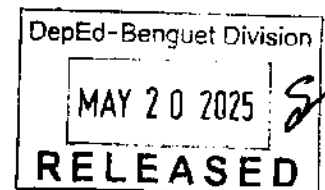
May 14, 2025

DIVISION MEMORANDUM

No. 210 s. 2025

IMPLEMENTING UNITS' ATTENDANCE TO CY 2024 EXIT CONFERENCE

TO: School Heads – Implementing Units
Accountant/ School Bookkeepers
Supply/ Property Officers
Cashiers/ Disbursing Officers
All Others Concerned



1. Please be advised that the Commission on Audit Team will conduct the CY 2024 Exit Conference with the 15 Implementing Units of the Schools Division on May 29, 2025 at 9:00 a.m. at the Calajo Restaurant, Km 6, La Trinidad, Benguet.
2. Attached is the COA invitation with the details to be discussed.
3. Meals, travel and other incidental expenses shall be charged against available local funds subject to usual budgeting, accounting and auditing rules and regulations.
4. For immediate dissemination and guidance.

ESTELA P. LEON – CARIÑO EdD, CESO III
Director IV/ Regional Director
and Concurrent Officer in-charge
Office of the Schools Division Superintendent

For the SDS:


SAMUEL T. EGSAEN JR. EdD, CESO VI
Assistant Schools Division Superintendent